



**Sadieville in September**  
Sadieville, Kentucky  
September 26, 2020  
*P.O. Box 129, Sadieville, KY 40370*

## **2020 Sadieville in September Vendor Policies and Procedures**

1. The Sadieville in September Festival is organized, produced and promoted by the Sadieville Event Committee, which together will hereinafter be referred to as the Organizers.
2. New and returning vendors must submit their applications and payment no later than May 15, 2020. No vendor may assign, sublet, or apportion any part of a space without prior approval from the Organizers.
3. Booth spaces consist of space only. Tents, tables, chairs, electrical cords, etc. are the responsibility of the vendor. Booth size is **12' wide by 12' deep**. This is the TOTAL footage and EVERYTHING must be contained in the assigned space, INCLUDING SIGNS, as well as the tongue and awnings of trailers.
4. All vendors are responsible for pertinent licenses or permits, and applicable taxes. All vendors must also submit a completed Assumption of Risk, Release of Liability and Indemnity form (included herein) releasing the Sadieville Event Committee, City of Sadieville, Kentucky, volunteers and sponsors from any liabilities.
5. All vendors and food trucks need to be **IN PLACE BY 8:00 AM** on Saturday, September 26 or risk forfeiture of your space. You may park by your booth to unload then move your vehicle asap as there is limited space. There will be no available set up the night before.
6. No drilling or defacing the streets or sidewalks by anchors will be permitted.

7. The Festival officially opens at 9:00 p.m. on Saturday, September 26, 2020. **Festival hours are 9:00am. to 7:00 pm**, Vendors must be present, RAIN OR SHINE, in their booths and must remain open until 7:00 p.m. NO EXCEPTIONS! Vendors leaving earlier than allotted time will not be eligible to participate in future festivals. Booths and merchandise must be removed as quickly as possible on Saturday beginning at 7:00 pm. Main Street reopens to traffic at 8:00 pm. Vendors are responsible for cleaning up their area after teardown.
8. For public health, safety and welfare, motorized vehicles are not allowed into the festival area during working festival hours. NO EXCEPTIONS!

9. Political campaigning, profanity and inappropriate merchandise are not allowed from any vendor booth or those working the booth.
10. If accepted as a vendor by the Organizers, checks will be deposited on July 1, 2020. If denied, checks will be mailed back to the applicant after July 1, 2020.
11. Minimum security will be provided. Neither the Organizers, nor the City of Sadieville, Kentucky is responsible for any loss or damage incurred to the exhibitor's property.
12. Should an act of God/terrorism/Mother Nature/or Community disaster occur, the Organizers in consultation with City of Sadieville officials including, but not limited to, the Police Department, Fire Department, Public Works, and Emergency Management will make all decisions regarding the Festival based on safety first. The Sadieville Event Committee, and the City of Sadieville, Kentucky, cannot accept the risk of disaster for everyone. Each participant and vendor must accept the risk of loss of his or her entry fee in the event that the Organizers for any reason cancel the Festival. There will be NO REFUNDS in the event that the Festival is cancelled due to incidents beyond the control of the Organizers such as outlined above. The money paid to rent booth space is spent producing and promoting the event. The Organizers have ordered and are liable to pay for supplies, rentals and services needed to produce this event, regardless of the outcome. Production and promotional costs include, but are not limited to marketing, entertainment, stage, lighting, insurance, public sanitation, and permits.
13. There will be no refunds for vendor cancellations after August 1, 2020.