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Job Title: Handy-Person

Department: Maintenance

Reports To: All Commissioners and Mayor

SUMMARY ESSENTIAL DUTIES AND RESPONSIBILITIES: (Other duties may be assigned.) Willingness to learn the necessary skills.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Knowledge of electrical, plumbing and painting ability to work under pressure with multiple activities going on at the same time. Ability to perform troubleshooting and repair. Detail oriented.

LANGUAGE SKILLS: Proficient in English. Other languages helpful.

MATHEMATICAL SKILLS: Basic math is required.

PHYSICAL DEMANDS: The physical demands described here represent those that must be met by an employee to successfully perform the essential functions of this position.

* Ability to travel to gather supplies.
* Ability to lift and carry up to 50lbs regularly.
* Ability to work at heights at times.
* Ability to work in all positions (knees, on back, bending over, on a ladder, etc.) and weather conditions when needed.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Must be able to work outdoors in all weather conditions walking, standing, and kneeling at times. The noise level in the work environment is moderate and hearing protection may be required.

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